



# Inver Grove Heights Days

P.O. Box 2031  
Inver Grove Heights, MN 55076  
651-450-1313 voice mail

Dear Friends,

Summer will soon be here and so will thoughts of community festivals and parades!

2010 Inver Grove Heights Days will be held September 9th thru 12th, and we would like you to be part of our city celebration.

The 15th Annual Inver Grove Heights Days Parade will take place Saturday, September 11th.

Enclosed is a parade unit entry form, a waiver and agreement form. Please complete and return by July 31, 2010. Parade guidelines are on the backside of this letter.

The parade will begin at 11am, sharp, with line-up starting at 9:30am. **Your parade line up information and number will be emailed to you about a week before the parade, so please be sure to include your email address on the entry form.**

We love to see new units enter each year and if you participated in years past, we hope you will join us again this year!

If you have any questions the Parade Director can be reached at (651)450-1313 voice mail or by email at [parade@ighdays.org](mailto:parade@ighdays.org).

We look forward to seeing you at the 2010 Inver Grove Heights Days Parade!

Sincerely,

*Robinette Reitberger*

Robin Reitberger  
Inver Grove Heights Days, Parade Director

## ***INVER GROVE HEIGHTS DAYS*** ***PARADE GUIDELINES***

In an effort to provide an enjoyable and safe parade for everyone the committee has established the following guidelines for parade participants. We would appreciate your cooperation in observing these standards. Please copy and share this with your participant.

Adhering to these guidelines will help make a safe and enjoyable event for everyone.

1. Business and political candidates are required to pay the parade entry fee. Your check should accompany the completed form.
2. NO ITEMS TO BE THROWN FROM THE UNIT (including water or candy). All items must be handed to the parade spectators. Also, all items must be suitable for a family audience.
3. NO ALCOHOL. Inver Grove Heights Days is a family event and no parade participants will be allowed to carry or have in their possession alcohol at any time before or during the parade.
4. All animal units are required to provide their own cleanup.
5. No changing of lineup positions will be allowed the day of the parade. The Inver Grove Heights Parade Committee will do its best to accommodate all requests for unit location prior to parade day, however there are many variables in mapping out the parade lineup. Any deviation can cause significant gaps for the viewing audience and the television broadcast.
6. Each organization should carry a general liability policy covering their unit.
7. Participant agrees to conduct themselves in an orderly manner in full compliance with applicable laws and regulations. Violators will be asked to leave.
8. To the extent permitted by law, parade participant hereby agree to protect, indemnify, defend and hold harmless Star City Days, Inc., Inver Grove Heights Days Committee it's members and agents, against any claims, losses or damages to persons, property and costs. Arising out of, or connected with the event, including but not limited to, the set-up, removal, maintenance, occupancy or use of parade route or a part thereof by participant.



**INVER GROVE HEIGHTS DAYS  
PARADE WAIVER AND AGREEMENT**

I the undersigned have agreed for our own benefit to participate in the Inver Grove Heights Days Parade connected with and under the direction of Star City Days, Inc.

I understand that inherent in our participation is the risk of serious personal injury and property damage. I/we understand that the Inver Grove Heights Days Parade will not provide us with protection against injury and damage, and I assume all risk of such injury and damage to myself and others under my direction and control, and to my property and all other property under my direction and control.

I hereby waive and release any claim we have and may have in the future against Inver Grove Heights Days, Star City Days, Inc. and its volunteers, partner and principals. Furthermore I release any claim for any other damage that I might sustain, whether or not caused in whole or in part by the negligence of such officers, directors, agents, partners, principals and volunteers, which occurs during or as a result of our participation in the Inver Grove Heights Days Parade.

Furthermore, I represent that myself or anyone operating a vehicle in the Inver Grove Heights Days Parade or in conjunction with the event has a valid license to drive such a vehicle and has appropriate vehicle and liability insurance.

I agree that there will be no use of Alcohol, Fireworks, Explosives or any other items that may be considered illegal, or inappropriate for a public event. Furthermore we understand that the Inver Grove Heights Days parade director and his/her representatives are the final authority in decisions of appropriateness, and we agreed to abide by her/his decisions.

I understand that parade route and line up information will be sent to us approximately 5 days prior to the event. I understand that if we arrive for line up late we may lose our place in the line up and be placed in the parade line up at the parade directors discretion or not at all.

I furthermore agree to obey and abide by the rules set forth by the parade director, parade committee, Inver Grove Heights Days Committee and Star City Days, Inc. and any direction given, by the Inver Grove Heights Days Parade Director or Inver Grove Heights Committee Members and volunteers, including but not limited to, abstaining from throwing candy or other items from parade units and the laws regarding consumption of alcohol by drivers, passengers, or unit participants during line up, on the parade unit, along the parade route or at the end of the parade.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Parent if under 18 \_\_\_\_\_

Name of unit: \_\_\_\_\_

Name (print): \_\_\_\_\_

**INVER GROVE HEIGHTS DAYS  
PARADE UNIT INSURANCE DECLARATION**

I the undersigned declare that the insurance information listed below is true. I further declare that the policy listed below will be in force on the date of the event.

Unit insured by: \_\_\_\_\_

Policy Number: \_\_\_\_\_

*(A certificate of insurance must be attached and Star City Days, Inc. must be named additional insured.)*